

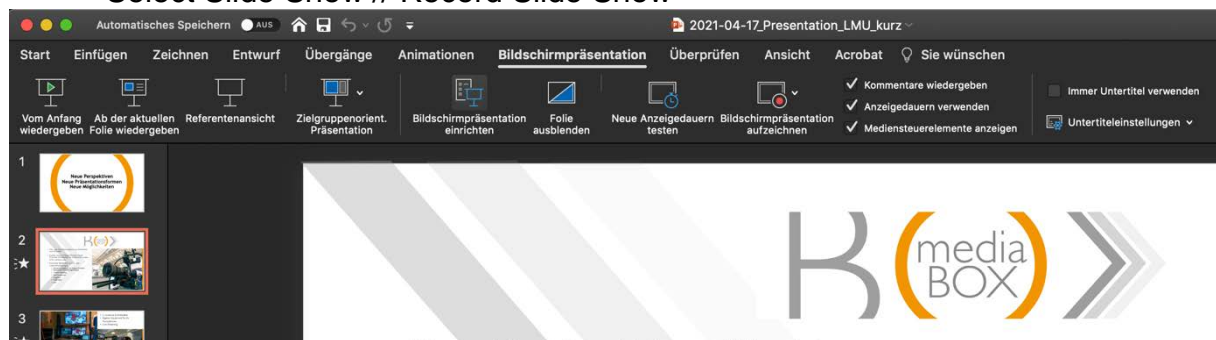
Self-recording a presentation

General advice:

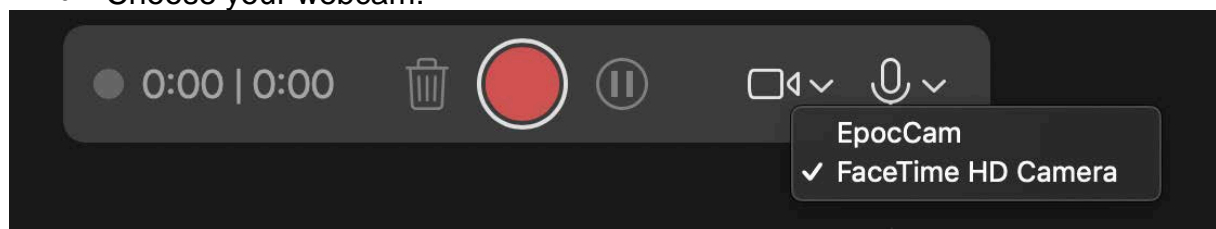
- For best results use an external USB-Microphone and an external Webcam
- If possible, set the video resolution to 1920x1080 pixels (Full HD)
- If possible, save the file as an mp4 with h.264 codec (most apps will do this anyway)
- It's most convenient to use Microsoft Powerpoint's built-in recording function.

Recording a presentation with Microsoft Power Point

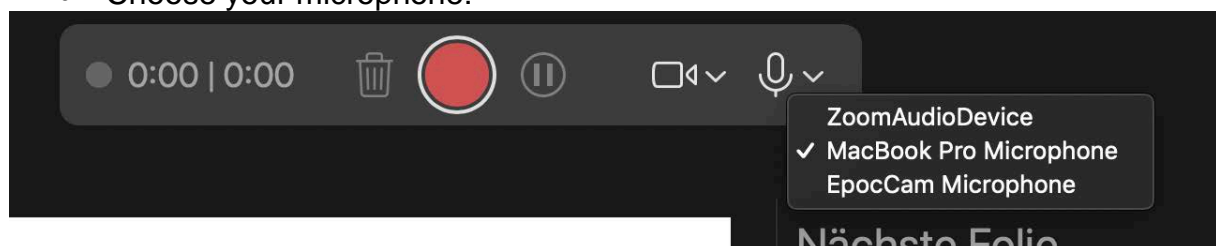
- Select Slide Show // Record Slide Show



- Choose your webcam:

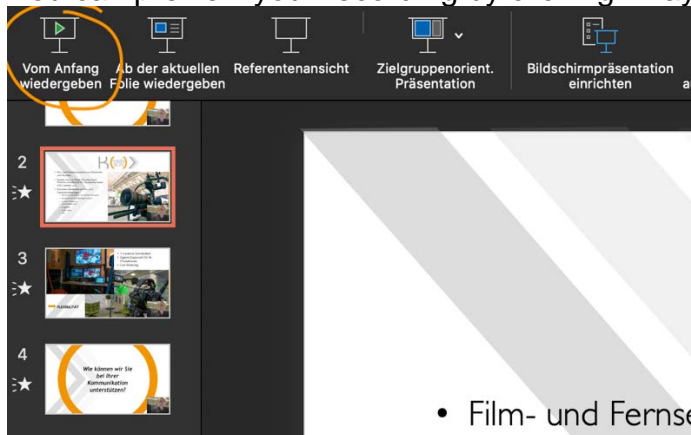


- Choose your microphone:



- When you're ready, select Record and start speaking.
- To record from a specific slide, go to it, and then select Record.
Note: Narration won't record when slide transitions happen so let these play first before you start speaking.
- When finished, stop the recording and end the presentation mode.

- You can preview your recording by clicking “Play”



- Save your video by clicking “File>Export” choose mp4 from the dropdown list, make sure the resolution is set 1920x1080 pixels and save the file to a location on your computer.

Helpful resources:

<https://www.youtube.com/watch?v=D8JV3w4TOVw>

<https://support.microsoft.com/en-us/office/record-a-presentation-2570dff5-f81c-40bc-b404-e04e95ffab33>